

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

PARKWAY CIRCLE METROPOLITAN DISTRICT
AND PARKWAY CIRCLE SUBDISTRICT

Held: Wednesday, November 16, 2022, at 2:00 P.M. held via Zoom.

Attendance

The special meeting of the Board of Directors of the Parkway Circle Metropolitan District and Parkway Circle Subdistrict was called and held, as shown, in accordance with Colorado law. The following directors confirmed their qualification to serve on the Board:

Scott Sanders
Travis Gillmore
William Tointon
Scott Christiansen

Also present were: Dianne Miller, Rhonda Bilek and Sonja Steele of Miller Law pllc; Kim Scott, Developer and Neil Schilling CPA – Schilling & Company, Inc.

Call to Order

Ms. Miller noted that a quorum of the Board was present, and the Directors confirmed their qualification to serve.

Disclosure Matters

Ms. Miller advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

RECORD OF PROCEEDINGS

Director Sanders disclosed his interests as a purchaser under a vacant land contract for property within the Districts under which he qualifies as a director. This disclosure is associated with approval of items on the agenda that may affect his interests.

Director Tointon disclosed his interests as a purchaser under a vacant land contract for property within the Districts under which he qualifies as a director. Director Tointon is also a holder of R2, R5 and R9 Bonds issued by the District. This disclosure is associated with approval of items on the agenda that may affect his interests.

Director Gillmore disclosed his interests as a purchaser under a vacant land contract for property within the Districts under which he qualifies as a director. Director Gillmore is also a holder of R3, R6 and R10 Bonds issued by the District. This disclosure is associated with approval of items on the agenda that may affect his interest.

Director Christiansen disclosed his interests as a purchaser under a vacant land contract for property within the Districts under which he qualifies as a director. This disclosure is associated with approval of items on the agenda that may affect his interests.

Written disclosures of the interests of all of the directors were filed with the Secretary of State prior to the meeting.

Public Hearing to Consider
Approval of 2023 Annual
Budget –

Ms. Miller reported to the Board that the meeting was published. Meeting was open to the public no public present. Meeting closed The 2023 Annual Budget was presented and approved. Upon motion by Director Gillmore and second by Director Christiansen, the Board unanimously approved the 2023 Budget as presented.

Appoint Committee to
Approve 2023 Budget Mill
Levy Revisions Based on
Final AV

Ms. Miller brought to the Board that two Directors will need to be appointed to a committee to approve the 2023 Budget Mill Levy Revisions Based on the Final AV to be received from the County Assessor. Directors Gillmore and Christiansen have been appointed to the committee.

RECORD OF PROCEEDINGS

Consider Approval the 2023 Annual Administrative Resolution

Ms. Miller presented the 2023 Annual Administrative Resolution and position of officers, being moved by the Board the Directors positions are as follows: Scott Sanders President, Travis Gillmore Treasurer/Secretary, William Tointon Assistant Secretary and, Scott Christiansen Assistant Secretary. The Regular meeting time of 6:00 p.m. has been approved by the Board to 2:00 p.m. for Regular meetings to take place Second Tuesday of March at 2:00 p.m. Ms. Miller presented that the website address will be entered in the Administrative Resolution that will meet 2023 Compliance. With no further changes to the Administrative Resolution the Board moved to approve the Resolution with changes upon motion from Director Gillmore and second by Director Tointon the Board unanimously approved the 2023 Annual Administrative Resolution with proposed changes.

Consider Approval of Resolution Waiving Workers' Compensation for 2023

Ms. Miller presented the Resolution Waiving Workers' Compensation for 2023 and upon motion of Director Gillmore and second by Director Christiansen the Board unanimously approved the Resolution Waiving Workers' Compensation for 2023.

Consider Approval of Resolution Calling an Election for May 2, 2023

Ms. Miller presented the Resolution Calling an Election for May 2, 2023 and that there are three Board members up for election and one vacant position that can be filled. Upon motion of Director Tointon and second by Director Gillmore the Board unanimously approved the Resolution Calling an Election for May 2, 2023.

Other Business

Mr. Scott updated the Board of commercial occupants and performances.

Adjournment

There being no further business to come before the Board, upon motion and second, the Board unanimously adjourned the meeting.

DocuSigned by:

William Tointon

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Secretary/Treasurer for the District